



# Financial Analyst

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## Contact

**Diamond Doors**  
400 Airport Drive  
Winkler, MB  
R6W 0J9  
866-325-7600  
DiamondDoors.com

## About the Company

Diamond Doors is a family run business manufacturing quality, custom bi-fold doors engineered for convenience, innovation, and longevity. We serve the agricultural, aviation, and commercial industries.

Founded in 1998, our company is well established and continues to grow. We recognize the value in long term employees and hope to provide an environment where our staff can grow with us, treating them with dignity, respect, and value.

We are looking for a financial analyst to provide accurate and timely financial information and analysis to our executive leadership team, allowing them to make effective and data-based decisions.

The ideal candidate would have financial analysis experience or a university/college diploma in accounting. You will provide hands on transactional and analytical support in all facets of accounting. You will be directly reporting to the Chief Financial Officer to analyze accounting and financial records, develop financial reporting plans, and enhance corporate reporting.

## Who We Need

### Responsibilities

- Assist in preparation of financial reports by collecting, analyzing, and summarizing account information and trends
- Assist in inventory management and reporting
- Month end closing
- Assisting the Chief Financial Officer with management reporting
- Data analysis
- Variance analysis
- ERP system development support
- Assisting accounting staff as required
- Other tasks and duties as required

### Required Skills

- 3+ years of experience in financial analysis and reporting exposure
- Exposure to manufacturing accounting and understanding of variance analysis
- Proficiency with Microsoft Office (advanced Excel required)
- Proficiency with ERP systems such as Infor, Sage 300, etc
- Exposure to foreign currency transactions
- Ability to work from the office five days per week
- Ability to work with a large volume of data

### Preferred

- Steel industry and continuous manufacturing exposure
- Grade 12 diploma
- Proficiency in English

## Benefits

Diamond Doors offers a challenging and rewarding work environment with a competitive wage and benefits package.



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## How to Apply

Applicants with high standards and a strong work ethic are encouraged to send their resume and covering letter to [HR@DiamondDoors.com](mailto:HR@DiamondDoors.com) or in person to the contact address.

Only those selected for an interview will be contacted.

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